



# HEATH FIELDS PRIMARY SCHOOL

## *Inspire Achieve Celebrate*

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Executive Headteacher Mr Mark Whyman

Head of School Miss Sophie McBride

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Dear parents

### **Times of the school day**

Under recent Department for Education guidance, all schools must offer a minimum 32.5 hours a week. To ensure that Heath Fields meets this requirement, there will be some slight adjustments to our school day.

The school will continue to open to children at 8.45 am. 8.45 am is the time that all children should be arriving for the start of the school day. Morning registration will start at 8.50 am. All children should be in class for the start of morning registration at 8.50 am. The school gates will be closed promptly at 8.55 am.

The school day will end, for all children, at 3.20 pm (currently 3.15 pm). The school gates will open at 3.15 pm, allowing parents access to the school grounds in readiness to collect children as they leave at 3.20 pm.

The minimum 32.5 hour week has to be in place from September 2023. To get used to this minor adjustment in timings we are starting the timings after half term from Monday 5<sup>th</sup> June. Please ensure that:

- You child is punctual arriving in time for registration at 8.50 am
- You are punctual being ready to collect your child at 3.20 pm

Arriving late for school does not support your child and does not support them get the best start to their school day. Children who miss morning registration, due to late arrival, will be marked as 'arriving after the register closes.' This counts as an absence in attendance statistics. Please support your child by ensuring they arrive promptly for school.

Thank you.

