



HEATH FIELDS PRIMARY SCHOOL

Inspire Achieve Celebrate

Field Avenue Hatton Derbyshire DE65 5EQ Telephone/Fax: 01283 813255

E-mail: enquiries@heathfields.derbyshire.sch.uk

Website: www.heathfields.derbyshire.sch.uk

Headteacher Mr Mark Whyman

5th September 2019

Dear Parents,

I hope that you and your family had a good summer break. Welcome back to school for the 2019-2020 academic year. As we start the new school year, I would like to remind you of a few things and also ask for some help.

Term time holidays

A reminder to all parents that leave of absence during term time can only be authorised in 'exceptional circumstances'. The school will not authorise requests for leave of absence during term time for the purpose of a family holiday. Unauthorised leave of absence will lead to the issue of a fixed penalty by the local authority.

Requests for leave of absence should be made to the school by the completion of a leave of absence form, which is available on the Heath Fields website or from the school office.

Attendance

A reminder that all children should be punctual when arriving at school in the morning (at 8.45 am) and be collected on time at the end of the school day (3.15 pm). Children's attendance at school should be regular. Parents have a legal duty to ensure that children receive full-time education. The Anti-Social Behaviour Act 2003 gives powers to local authorities and schools to issue penalty notices to parents or carers for their child's non-attendance at school. At Heath Fields we expect all our children to have regular attendance at school to support their progress and academic achievement.

If your child is unable to attend school, you must inform the school each day of the reason why. If your child has to be absent to attend a medical appointment, then the letter confirming the appointment should be shown to the school. If there is no reason forthcoming regarding a child's absence, the absence will be recorded as unauthorised. Further details regarding attendance and the issuing of fixed penalty notices for non-attendance will be available on the Heath Fields website shortly.

Uniform

A reminder that we expect all our children to wear the correct uniform. This includes shoes being worn, not trainers. Children can change into trainers at break times to play games like football. Jewellery should not be worn. This includes wrist bands. Full details of uniform can be found on the Heath Fields website.





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Snacks and drinks

Children are encouraged to bring a water bottle into school, so they have access to drinking water throughout the day. Please note, as a health promoting school, only water is allowed.

Children may bring in a snack for break time (please note infant children receive free fruit at break time). Any snack should be a healthy option. We do not allow children to eat sweets or chocolate type snacks at break time.

Governors

The school is very keen to recruit new members to the Governing Body. The Governors meet around 6 times during the academic year to support the working of the school and make decisions around school development. If you would like to be considered to be a Governor at Heath Fields, please return the reply slip below. If you would like any further information, please don't hesitate to contact me. Thank you.

Classroom volunteers

We are looking for volunteers who would like to regularly come into school and help in the classroom. We are particularly interested in anyone who would like to support children's reading, and come into school to hear children read. If you would like to volunteer, please return the reply slip below. Thank you

Yours sincerely

Mark Whyman
Headteacher





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I am interested in becoming a Governor at Heath Fields Primary School

Name _____

Contact number _____

I am interested in volunteering to help in the classroom

Name _____

Contact number _____

