

## Active Bodies New Information

Dear Parents and Carers of Heathfields Primary School,

We are delighted to announce that Active Bodies will be providing the Before and After School care at Heath Fields Primary school from September 2018. The provision will be a childcare setting with many opportunities for sport and craft.

The company directors, Jennie Hudson, Amanda McNelis and Scott Parsons are delighted to be taking on this provision and we hope that you begin to see even more improvements in our setting from the off-set.

Please see below for our opening times and prices from September 2019.

**Breakfast club £4.50. Afterschool club. End of school until 4:15 £5, until 5:15 until 6pm £9:50.**

Our invoicing is via email for those who would desire. The evening meals served within the club will be outsourced and brought into the club ready prepared. Menus will be available to view on our upcoming website, we will notify you once it is live. We also now have the Ofsted approved provision to provide Early Years childcare. This means that we are able to take Pre-school children into our holiday clubs at Hilton Primary, £21 daily rate.

You will find a booking form attached if you would require a space for September, alternatively please email [Info@activebodiesuk.co.uk](mailto:Info@activebodiesuk.co.uk). Your parent contact for the school will be Amanda McNelis, 07976649798. Please be aware the spaces are a limited number due to ratio and staffing, we strongly advise you book for September as we cannot guarantee a space. We are still offering the flexibility as before and continue accepting on the day bookings and cancellations, and supporting shift patterns, or, weekly booking forms, however, we will now be charging the first hour's fee for missed sessions where we have not been informed. You have until 3pm on the evening of collection and 7am on the morning session to inform a member of staff, before a fee is applied. We have also attached a flyer for the summer holiday club, held at Hilton Primary.

Fees and payments are to be made no more than two weeks from the date of the invoice, unless otherwise agreed. We reserve the right to refuse bookings if the childcare costs fall two months behind, payment would then be required in advance of service. For your fees and invoice queries please contact Amanda McNelis [AmandaMcnelis@activebodiesuk.co.uk](mailto:AmandaMcnelis@activebodiesuk.co.uk). All childcare vouchers accepted.

Whilst your child is in our care at **Heath Fields Primary, please call 07930385054** as there will be a staff member on site with your child to deal with your enquiry.

Sincerely Yours,  
Jennie, Amanda and Scott.  
Active Bodies Directors.

# Active Bodies

## Holiday Play Scheme Booking Form.

**\*Child's name:**

**School Attended: Heathfields Primary**

Whilst your child is at the Hilton club please call **07956187757** and a staff member will be able to help.

**Sessions start at: 07:30am.** The club will close at **5:30pm** each day.

**Fees per session: £21.** Activity price included, unless otherwise stated. (Half day option available, usually a 4hour block period that can be used in a day at your convenience, excluding trip days)

*(Please tick the sessions that you require below)*

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b> 23 <sup>rd</sup> -27 <sup>th</sup> July					*Additional Cost Rosliston forestry
<b>Week 2</b> July 30 <sup>th</sup> -3 <sup>rd</sup> Aug		*Additional Cost Oxygen			
<b>Week 3</b> 6 <sup>th</sup> -10 <sup>th</sup> Aug			*Additional Cost Twycross Zoo		
<b>Week 4</b> 13 <sup>th</sup> - 17 <sup>th</sup> Aug					*Additional Cost Cinibowl
<b>Week 5</b> 20 <sup>th</sup> - 24 <sup>th</sup> Aug	*Additional Cost Clip 'N' Climb				
<b>Week 6</b> 28 <sup>th</sup> - 31 <sup>st</sup> Aug	Bank Holiday			*Additional Cost Twinlakes	
<b>Hilton Inset</b> <b>Day. 3<sup>rd</sup> Sept</b>					

Please book my child in for the days and times indicated above. I will let you know in advance if my child will not be attending a booked session. I understand that Active Bodies will need to charge for a missed session if they are not informed of a cancellation.

Parent Name.....

Contact

Number.....

Email Address to receive club

invoice.....

Signed: .....  
(parent/carer)

Date: .....

*Snacks and drinks are provided throughout the day. Please provide your child with a packed lunch. Cool bags will be available to keep lunches cool.*

*Please provide your child with appropriate clothing and sun cream/hat. Ensure sun cream has been applied before attending the club and please inform a staff member if they are not able to re-apply themselves.*

Sincerely Yours,

Jennie, Amanda and Scott.

Active Bodies Directors.

## Active Bodies September Booking Form

**\*Child's name:**

**School Attended: Heathfields Primary**

**Sessions start at: 07:30am** Until the start of school. **Afterschool:** End of school until 6:15pm.

**Fees per session: Breakfast £4.50. After school until 4:15- £5. Until 5:15 £7.50 Until 6:00 £9.50**

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Week 1</b> 3 <sup>rd</sup> Sept					
<b>Week 2</b> 10 <sup>th</sup> Sept					
<b>Week 3</b> 17 <sup>th</sup> Sept					
<b>Week 4</b> 24 <sup>th</sup> Sept					

Please book my child in for the days and times indicated above. I will let you know in advance if my child will not be attending a booked session. I understand that Active Bodies will need to charge for a missed session if they are not informed of a cancellation.

Parent Name.....  
Number.....

Contact

Email Address to receive club  
invoice.....

Signed: ..... Date: .....  
(parent/carer)

*Snacks and drinks are provided straight after school. Tea is served by 4:45pm.*

***Please provide your child with appropriate clothing and sun cream/hat. Ensure sun cream has been applied before attending the club and please inform a staff member if they are not able to re-apply themselves.***

*\*If this is the first time your child has attended the club, or, has not been with us in the previous 3 months, please complete a new registration and medical form.*

*\*Additional costs are for club outing days. Outings will be charged to parents at cost. On these days a half day option is not available.*

*\*If your child has any additional SEN or medical needs. Please make us aware. We can adapt sessions required and have staff trained in various areas to ensure participation for all.*

Sincerely Yours,  
Jennie, Amanda and Scott.  
Active Bodies Directors.